<table>
<thead>
<tr>
<th>Report title</th>
<th>Report of the audit and risk committee</th>
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</thead>
<tbody>
<tr>
<td>Report from</td>
<td>Nick Hardie, chairman, audit and risk committee</td>
</tr>
<tr>
<td>Prepared by</td>
<td>Geoff Stokes, company secretary</td>
</tr>
<tr>
<td>Previously discussed at</td>
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<tr>
<td>Attachments</td>
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**Brief summary of report**

Attached is a brief summary of the audit and risk committee meeting that took place on 22 May. The meeting focussed mainly on the annual report and accounts and the opinion of both external and internal auditors.

The committee also agreed its work plan and reviewed transactions and decisions in line with standing financial instructions.

**Action Required/Recommendation.**

Board is asked to note the report of the audit and risk committee and gain assurance from it.

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<tr>
<th>For Assurance</th>
<th>✓</th>
<th>For decision</th>
<th>For discussion</th>
<th>To note</th>
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# AUDIT AND RISK COMMITTEE SUMMARY REPORT

**22 May 2017**

## Committee Governance (for date of meeting)
- Quorate – Yes
- Attendance (membership) - 67%
- Action completion status - 100%
- Agenda completed – Yes

## Current activity (as at date of meeting)
- Annual report and accounts, including quality report were reviewed. The financial outturn position was explained and the management letter (providing additional assurance) was discussed
- The external auditor had not completed his audit but had found no concerns with either accounts or rest of annual report. He explained his likely decision to qualify the quality report due to not being assured regarding the A&E and RTT indicators
- The head of internal audit gave his annual report and opinion, which was ‘significant assurance with minor improvements’.
- One new waiver to standing financial instructions was reported
- Losses and special payments made were reviewed and the committee were told the position at Moorfields compares favourably with other trusts
- The counter fraud annual report was received and the trust is rated as well as it can be, within the limits of the template used.
- The internal audit plan for 2017/18 was agreed and will include a review of cyber-security
- The internal audit review of the commercial services portfolio was reported. It made two medium-level recommendations, both of which are being implemented
- The committee agreed its work plan for 2107/18 and will move to a quarterly spread of meetings in 2018/19, plus a special meeting in May to review the annual report and accounts

## Key concerns (as raised at the committee)
- Qualification of quality report due to 2 of 3 sample indicators not being assured as part of the audit process
- An unauthorised bank account had been discovered at Bedford which had been reported at the previous meeting. The account has now been closed and internal audit have carried out a review which has not found any similar accounts
- The chief financial officer informed the committee of a recently discovered fraud which had been referred to the counter fraud service and the police

## Key learning (as raised at the committee)
- Preparation and process for auditing A&E indicator to be tightened for next year’s audit to ensure auditors are able to reference source material

## Escalations
- Recommend acceptance of the annual report and accounts to the May board

## Items for discussion outside of committee
- Update from management executive’s continuing reviews of outstanding recommendations from previous internal audit reviews

## Date of next meeting
- 12 October 2017